



**AMERICAN ASSOCIATION OF UNIVERSITY WOMEN
FELLOWSHIP FUND GRANT APPLICATION
MUST BY POSTMARKED OR EMAILED BY OCTOBER 16, 2023**

I. APPLICANT INFORMATION

- A. Name of Organization: [Click or tap here to enter text.](#)
- B. Project Title: [Click or tap here to enter text.](#)
- C. Specific Use of Grant Money: [Click or tap here to enter text.](#)
- D. Project Manager: [Click or tap here to enter text.](#)
- E. Person in Charge of Project Implementation: [Click or tap here to enter text.](#)
- F. Project Timeline [Project must be completed within the timeline February 24, 2024 – June 2025]: [Click or tap here to enter text.](#)
- G. Organization Mission Statement: [Click or tap here to enter text.](#)
- H. Submit a copy of your organization’s Notice of Employer Identification Number or any other official document stating that you represent a non-profit organization. The North Harris County AAUW Fellowship Fund is a 501(c)(3) entity. **All recipients must be 501(c)(3) organizations or non-profit organizations for 501(c)(3) purposes.**
- I. **If you are not a public school, submit one or more of the following as evidence of fiscal accountability.**
 - 1. Your organization’s most recent annual report or audit
 - 2. The proposed annual budget for the year in which your project will be conducted.
 - 3. Your current annual operating budget
 - 4. Letter of reference from past grantors or others

- OR** **If you are a new organization without a history of fiscal accountability, please submit.**
- 1. A copy of your business plan
 - 2. Information on how the organization manages or proposes to manage its finances, including fundraising plans and safeguards against fraud/abuse.

This request is not meant to create an undue burden for our applicants, but failure to submit any of these items may result in automatic disqualification. However, it is incumbent upon the applicant to assure evaluators that any monies awarded will be used for the stated purpose, that reasonable safeguards against mismanagement are in place and that applicants have a reserve adequate to cover basic operating expenses for a reasonable period as necessary for the successful conclusion of the proposed project.

REMEMBER: We are awarding grants of \$6,000 or less for educational purposes. We do not fund capital development, salaries, speakers, scholarships, or grant projects from other sources. Audiovisual aids, software, and books for active learning projects are acceptable. Non-consumable items of significant value must remain with the organization at the end of the project.

II. PROJECT

- A. Narrative (Be specific. How is your project innovative?) [Click or tap here to enter text.](#)
- B. Target population and number of people impacted by project: [Click or tap here to enter text.](#)
- C. How does your project affect women and girls in our community? [Click or tap here to enter text.](#)

BUDGET A school from a local public independent school district or college in one of the local community districts should provide the portion of its campus budget related to the area of the request. For example, if the request is for books for an active learning project, send a copy of your school's library budget and/or supplementary materials budget. Include an itemized list of audiovisual and book titles and cost of each plus shipping charges. Do **NOT** send the budget for your ISD or your community college district.

- A. Cost of project (itemized expenses): [Click or tap here to enter text.](#)
- B. Other sources of funding for the project: [Click or tap here to enter text.](#)
- C. If NHC AAUW is unable to fund the project, will it still be implemented? [Click or tap here to enter text.](#)
- D. If NHC AAUW can only partially fund the project, to which part of the project should priority be given? [Click or tap here to enter text.](#)

III. COMMUNITY IMPACT

- A. Will this project benefit the FM 1960 North Harris community? If so, how? [Click or tap here to enter text.](#)
- B. How will you publicize NHC AAUW's full or partial sponsorship of the project? [Click or tap here to enter text.](#)
- C. How will you measure the long-term success of this project? [Click or tap here to enter text.](#)

IV. PROJECT FOLLOW-UP

- A. Name, address, direct business phone number or cell phone number AND email address of contact person for follow-up: [Click or tap here to enter text.](#)
- B. The recipient of an NHC AAUW EDUCATIONAL FELLOWSHIP GRANT will be contacted for follow-up on the project's success. NHC AAUW expects the recipient

organization to use all funds awarded only for the intended and stated purposes as described in this grant's application. If funds are remaining at the end of the grant, return those funds to NHCAAUW. Please complete the evaluation of your project's expenses, including documentation, within 30 days of project completion. Return to the Fellowship Fund Vice President.

THE SIGNATURE BELOW IS REQUIRED

**President of Organization/
Principal of Educational Institution**

Date

Mission Statement: "The American Association of University Women (AAUW) advances equity for women and girls through advocacy, education, philanthropy, and research."