



Mail grant application to:

Elizabeth D. Wilson
NHC AAUW Fellowship Fund
7726 Feliciana Lane
Spring, TX 77379

September 18, 2017

Dear Prospective Grant Recipient:

Last month (August 15, 2017) we invited your organization to apply for a 2017-18 North Harris County Affiliate AAUW (NHC AAUW) Fellowship Fund grant. Due to destructive flooding in the Houston area, the Executive Board of NHC AAUW has decided to extend the deadline for submission of grant proposals to **December 1, 2017 and to waive the applicant interview requirement for the 2017-2018 grant cycle.** Monies received from fundraising projects make these grants possible. Each applicant must be a **501(c)(3) organization.**

The NHC AAUW Fellowship Fund Committee selects the grant recipients. Members evaluate the merit of each project based on its relevance to the AAUW Mission Statement as quoted at the end of the application and other pertinent criteria. **We give preference to new and innovative educational projects that will impact the community, especially women and girls.** Please include a description of the project in your application, conform to the format of the application form and complete all components. You can download an application from our website (go to <http://nharriscounty-tx.aauw.net> and click on the Fellowship Fund menu option) and/or our Facebook Page (AAUW North Harris County). This letter is page one of the three-page grant application file posted on our website and on Facebook.

The committee awards grants based on proceeds from our *North Harris County AAUW Outstanding Women Awards Luncheon*. **Generally, we do not fund capital development, salaries, speakers, scholarships, and grant projects from other sources.** Audiovisual aids, software, and books for active learning projects are acceptable. Non-consumable items of significant value must remain with the organization at the conclusion of the project. We do not award grants to individuals or to for-profit entities. **To assure our committee that you are a 501(c)(3) organization or a non-profit organization for 501(c)(3) purposes such as a public school, please include a copy of your organization's Notice of Employer Identification Number that shows its non-profit status.**

Describe your project and specific grant request in detail so that the committee can give your project every consideration. We cannot guarantee that you will be contacted if we do not understand a part of your application. **The project timeline begins with the awarding of the grants and continues until June 1, the following year.**

Please submit ten (10) copies of your application with any attachments (including one copy of the *Notice of Employer Identification Number* and one financial statement as described on the application in Section I, items H and I). **Submissions must be returned to the Fellowship Fund Committee no later than December 1, 2017.** We will award grants at our *North Harris County Outstanding Women Awards Luncheon* on March 3, 2018.

We have changed our policy for rewarding grants. We will give fewer grants in larger amounts of money to have greater impact (up to \$5,000). The time frame has changed. **Although applications were initially sent out on August 15 with the deadline for submission as October 15, as noted above, we are re-issuing our request for grant proposals and have revised the due date to December 1, 2017. We are waiving the interview process for semifinalists.** We have included, as an attachment , the point system the committee uses to rate the grant proposals.If you have any questions about this grant application, AAUW, or the NHC AAUW Fellowship Fund, please contact one of the Fellowship Fund Co-Vice Presidents.

Sincerely,

Maybelline Carpenter (maybelline.carpenter@gmail.com)

Elizabeth D. Wilson (elspeth47@earthlink.net)

NHC AAUW Fellowship Fund Co-Vice Presidents